

Fiche d'inscription (Registration Form)

Reg N°:

Ms. Mr.

NAME:

First name:

Nationality: Lao Other:

Date of Birth: City / Country:

Mobile phone number:

Whatsapp (if different):

E-mail or Facebook:

Address :

PAYMENT METHOD: BFL TRANSFER – CASH AT BFL COUNTER

ONLINE FRENCH WORKSHOPS / RATE: 700 000 LAK (reduced rate for students: 400 000 LAK)

- **BEGINNER (A1+):** A1A Oral A1B Grammar
- **ELEMENTARY (A2):** A2A Oral A2B Grammar
- **INTERMEDIATE (B1):** B1A Oral B1B Grammar B1R Revue presse
- **ADVANCED (B2):** B2A Oral B2B Grammar B2R Revue de presse

ONLINE LAO CLASSES / RATE: 800 000 LAK – Lao level 1 (20h): A1L - Lao level 2 (20h): A2L

GENERAL TERMS AND CONDITIONS

COURSE FEES -

1. Tuition fees for online classes must be paid in total before the start of the course.
2. Except in some cases, courses are limited to 16 students per class. Only the full payment of the fees allows reservation of a place in a group.

COURSES POLICY

3. A free placement test is provided by the IFL, at the set times, to decide which course is the most suitable. The IFL reserves the right to refuse registration for a course for which it does not consider the appropriate level. A paid placement test is also offered outside of working hours.
4. If a teacher is unable to teach due to illness or personal reasons, the IFL will do its utmost to find a replacement at the time of the course. If this is not possible, the IFL reserves the right to replace the course on another day.
5. If a course is not adapted, transfer to another appropriate group is possible during the same session.
6. The IFL reserves the right to refuse or revoke a registration if false information has been provided by the learner.
7. Learners are responsible for their property; the Institute cannot be held responsible for their loss or damage.
8. Any complaint or recommendation can be sent in writing to the Course Director (cours@if-laos.org) and the Secretariat (info@if-laos.org).

REFUND CLAIMS

9. Learners are invited to reflect on their commitment before registering. Tuition fees are not refundable, except upon written request for reasons of force majeure, sent to accueil@if-laos.org.
10. No total or partial reimbursement can be granted for courses not attended, or if the learner wishes to stop during the session, except in cases of force majeure (health, with medical certificate, professional transfer...).
11. The IFL reserves the right to cancel courses due to insufficient enrolment. The tuition fees will then be refunded in full. The IFL can also offer the learner an alternative course (group or individual) that improves his or her skills.

DATE

SIGNATURE